

Minutes  
University of Southern Indiana - Administrative Senate  
Wednesday, February 1, 2023  
3 p.m. UC 2206

I. **CALL TO ORDER:** The meeting was called to order at 3:06 p.m.

II. **ROLL CALL** Carissa Prince, Aaron Pryor, Robert Threet, and Laurel Wilson

**ABSENT:** Taylor Gogel (Vice-Chair)

III. **APPROVAL OF MINUTES:**

Motion made by Trista Lutgring to approve the January 2023 minutes. Laurel Wilson 2

nd. Motion

passed.

IV. **REPORTS FROM OFFICERS & STANDING COMMITTEES**

a. **Officers**

i. ~~Trista Lutgring~~ ~~Laurel Wilson~~ .

~~Trista Lutgring~~

~~Laurel Wilson~~

~~Trista Lutgring~~

Vice-Chair: Taylor Gogel – Absent; Nothing to report

Past Chair: Jake Hansen

Presidents Council- Jan 24, 2023

IT- Austin Siders

USI will be implementing a new Phishing Platform to assist in educating and training employees in the schemes that are used through email.

Communication from IT will be in Early February.

New Hires

A new VP for Enrollment Management will be identified soon.

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Provost- Mohammed Khayum

The strategic plan has just completed it second year. It is time to renew our efforts on its progress. Please be checking the USI strategic plan for next steps and progress reports.

HR- Sarah Will

W2 were sent out in record time this year. If you have not received yours, please contact HR.

International Programs- Emi Zlatkovska

The Food Expo is on February 17, get your tickets for this great event.

Study Abroad programming will be returning to pre-pandemic level this fall.

- iv. Secretary/Treasurer: Tricia Ticken – Remaining budget is \$1417.50. Working on updating the Admin Senate webpage with all of the past Admin Senate meeting minutes. The move to the new Umbraco wiped out the documents. Will start with the most current, and work backward.

b. ~~Standard (1) (0) (1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99) (100)~~



- b. There are many jobs open and posted on the HR website, please help share these opportunities with friends and family.

**VIII. Adjournment**

3:48 p.m. Meeting adjourned.