Adding Receipts to the Receipt Gallery

There are two ways to add receipts to the Receipt Gallery:

- x   The traveler can upload receipts to the Receipt Gallery using the Chrome River SNAP App.
- x   The traveler can upload receipts to the Receipt Gallery via a computer.

Upload Receipts Using the Chrome River SNAP App

The traveler can use the Chrome River SNAP App and take a picture of their receipt, which will add the receipt to their Receipt Gallery in Chrome River.

Upload the Receipts via a Computer

Click the Menu (A) button in the upper-left hand corner.

In the side menu that opens on the left, find and click Receipts.

This will open the Receipt Gallery. Click Upload