

Senate Chair Susanne Stanley, senate members, Tracy Adams, Larry Back, John Campbell, Tim Fitzgibbon, Carey Franks, Arlene Fortune, Mandi Fulton, Andrea Gentry, Ingrid Lindy, Carol Schmitt, Jayne Tang. Senate Liaison Mark Rozewski .

The meeting was called to order at 3:00 p.m.

Minor changes were discussed in regards to the distributed October 2013 minutes. The minutes were approved as corrected.

Mark Rozewski

Mr. Rozewski spoke about the University health insurance.

Susanne Stanley

Ms. Stanley reported that the Executive Committee met with members of the Constitution and Bylaws committee. Mr. Jones was leaving employment at the University, and also vacating his Administrative Senate Chair position. This meeting was designed for him to share his

Previously, the Administrative Senate proposed a change to the sick-time policy. This proposal was to remove the designation of sick time as "for employee" or "for family member". The Administration compromised with a modification of the policy, changing the number of family-sick time from 5 days/year to 10 days/year. The Human Resources department is doing a study on how sick time is being used/abused. A report on this study was to be finished in January 2014. *Refer to Administrative Senate Meeting Minutes of January 4, 2012.* The Executive committee recently met and came up with some alternative proposals on the family sick time. One proposal would be that an employee could use more than 10 days/year on family sick time, if the family member qualified for FMLA. The other proposal would allow an employee to use all but a specified number of hours on family sick. The specified number of hours would be held for employee-sick time. Ms Tang contacted Donna Evinger in regards to these proposals. Ms. Evinger, however, was very busy with Open Enrollment (Insurance) and the addition of a new Benefits Manager. Open discussion was held regarding FMLA. It was decided that Ms Evinger should be invited to a future Senate meeting to discuss this topic.

Carol Schmitt

There were no expenses this past month. The current account balance is \$5,442.23. Ms. Schmitt reminded the S



name tag. Ms. Schmitt would like a committee to take over this name tag project. Ms. Fulton kindly volunteered to take this project.

No New Business.

Next meeting is December 4, 2013 in UC2206.

There being no further business, the meeting was adjourned at 4:15 pm.

Carol Schmitt  
Secretary/Treasurer