

2025 Tenured or Clinical Faculty Grant

Application Deadline: November 4, 2024 4:30 p.m.

Scholarship, creativity, and engagement provide the intellectual foundation for faculty life at the University of Southern Indiana. The University calls for proposals to fund research and scholarship projects during the 2025 summer term. Up to three grants, up to \$5,000 each, are available for faculty to design and implement research projects. The data collection portion of the project must be completed during the summer.

Deadlines

- x Tenured or Clinical Faculty Grant applications are due no later than **3:30 pm. on November 4, 2024** via CAYUSE 424. Only electronic submissions through CAYUSE will be accepted.
- x A final report is due to the Provost's Office and the Office of Sponsored Projects and Research (OSPR) by **December 15, 2025**

Application Requirements

Please include all of the following required items as part of the application:

1. Project Description (5-page limit, with 12 point font, single spaced)

Attach a project description addressing the following four criteria:

- a. Document the scholarly significance of the project. Set the proposed budget at a level that is reasonable and achievable.

Application Submission Instructions

1. Submit an Intent to Apply for internal grant application form to OSPR no later than **October 28, 2024**. This Qualtrics form can be found on the [OSPR site](#).
2. Once OSPR has received the Intent to Apply notice, we will create the proposal file in CAYUSE. You will be notified by email that you have been added as a user to a proposal and can start filling in the application.
3. Access CAYUSE 424 through myUSI (my.usi.edu).
 - a. Use your USI credentials to log into myUSI
 - b. Search for the CAYUSE tool using the search bar at the top of the myUSI dashboard.

categories listed on the Budget Form, such as rental or usage charges for equipment or payment to research subjects.

- x All requested budget items must conform to University accounting policies and procedures.
- x All equipment, tangible materials, and books purchased on a grant are property of the University.
- x Mileage and per diem are based on current University rates.
- x Student wages are based upon the current University hourly wage (typically \$7.25 an hour). If the student worker is not enrolled in classes at the