

Employee ID #

Org #

\_\_\_\_\_ Thru \_\_\_\_\_

*Record hours worked to the nearest quarter of an hour (0.25, 0.50, 0.75, 1.00).*

DAY	HOURS WORKED
SATURDAY	
SUNDAY	
MONDAY	
TUESDAY	
WEDNESDAY	
THURSDAY	
FRIDAY	
<b>TOTAL - WEEK 1</b>	
SATURDAY	
SUNDAY	
MONDAY	
TUESDAY	
WEDNESDAY	
THURSDAY	
FRIDAY	
<b>TOTAL - WEEK 2</b>	

**GRAND TOTAL**

EARNINGS CODES	Student Worker	022	023	-
	Federal Work Study	027	028	0

**For Summer only:** I am CURRENTLY enrolled in at least 2 credit hours during:

*Failure to complete this area could result in improper FICA taxation.*

**I certify that the above information is correct.**

Supervisor Phone Extension:

Employee Signatur

\_\_\_\_\_ Date

