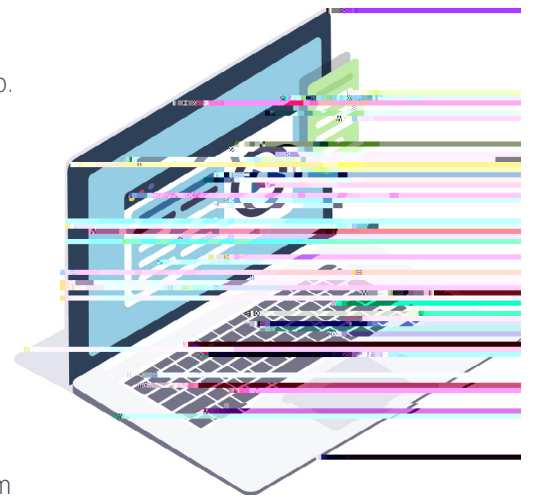


Starting a Class

If it's your first time using Zoom, visit the [Education Guide: Getting Started on Zoom](#) and complete the steps in advance of your class to get you set up.



Tips and Tricks for Virtual Lessons

For your first class, set aside some time to introduce your students to Zoom and ensure that they're able to connect their audio and video.

Give an agenda or plan for each class by Screen Sharing a document or slide at the beginning of class. This gives students a clear idea of how the class will go. Utilize the Whiteboard or Annotate a shared document and let your students use the whiteboard, document, screen, or image, try whiteboarding math problems or have a student use annotation to highlight items such as grammar mistakes in a paper you're sharing.

Take time to promote questions, comments, and reactions from your class. Give a minute to allow your students to utilize reactions, write their questions in chat, or be unmuted to ask their questions live.

Divide into smaller groups for a discussion on a certain topic. You can use Zoom's Breakout Room feature to either pre-assign or assign students to breakout rooms. For more information, see [Teachers Education on Zoom](#).

Teaching Over Video - Delivery Tips and Tricks

Pre-set your meeting to mute participant's microphones upon entry. This helps to avoid background noise and allow your students to focus on your lesson.

Look at the camera to create eye contact with your students. This helps to create a more personal connection while teaching over video.

Take a second to check chat or your student's video (if on camera) to check-in with your students and get feedback.

Speak as if you're face-to-face with the class while ensuring you're at the appropriate distance from the microphone for the best audio experience.

When delivering a presentation, sharing images, files or video, give your students a moment to open or take in what you've shared.

Embrace the pause. Take a moment after the end of your comments and allow for students to engage before continuing on.

Great Tools Built into Zoom for Engagement

Attendance Tracking: <https://support.zoom.us/hc/en-us/articles/115000538083-Attendance-tracking>

Polling: <https://support.zoom.us/hc/en-us/articles/213756303-Polling-for-Meetings>

Breakout Rooms: _____

