

**Approved Minutes
July 30, 2008**

Present: Becky Ball, Vicki Bierley, Brian Brown, Angie Goebel, Samoa Hempfling, Michelle Herrmann, Chris Jines, Charlene Kaufman, Mary Killian, Terry Martin, Frank Nagy, Dave O'Grady, Lyndsee Priest, Teresa Schmitt, Sheree Seib, Kim Shelton, Jacki Spainhour, Catherine Vaughan, Cynthia York, and Donna Evinger
Guests: Sandy Davis, Mark Rozewski, Cindy Brinker

CALL TO ORDER

Dave O'Grady called the meeting to order at 9:00 a.m.

Dave brought to our attention the recent opinion editorial that was published in the Courier and Press regarding domestic partner insurance benefits. He reassured us that Staff Council has never voted on or recommended support of this issue. The only involvement that started with the same

Chinese number game, and "Is this a Coke?"

the magic carpet flip and then we had to "think games. We all had a good time getting to know

es taking place on campus.

r the Business and Engineering Center. A fence h Annex will take place in the next few weeks.

-The Art Gallery is finished and an open house will be held on September 2.

-The University Center expansion will go out to bid in October or November. The expansion will provide additional places to eat including Mexican and salad establishments. The new housing community center will also provide additional food options along with the convenience store. Employees can use the convenience store along with students. Pizza delivery will be available for campus delivery from the convenience store. Eventually grocery delivery will be available for campus delivery. Pete's Arena will close in the University Center and make way for a Chic-Fil-A. This is all a process of growing. Overtime, other amenities are coming.

-The county is building a paved, lighted bike trail from USI to Burdette Park through the woods.

-The Ceramic Center is a 1.1 million dollar project being built next to the art studios

with the general assembly regarding higher education and the Department of Natural Resources (New Harmony) . University representatives not lobbyists.

-State support for the university is about fifty percent down from fifty six or fifty seven percent last year. This puts a greater reliance on student fees. USI is still the most affordable state institution for students. State support is only available for academic facilities which exclude the University Center and the Physical Activities Center.

-The legislative sessions run for two years with the even year a short session from

Committees need to be filled in June in future.

Chris reminded everyone to call Barb Goodwin for updated "head shot" for support staff meeting poster by Monday Next meeting Tuesday, August 26, at 2PM

Meeting adjourned on motion by Jacki Spainhour, 2nd by Kim Shelton at 3:45 PM.







Approved Minutes
October 28, 2008

Present:, Chris Jines, Teresa Schmitt, Brian Brown, Michelle Herrmann, Charlene Kaufman, Frank Nagy, Sheree Seib, Jacki Spainhour, Cynthia York, Julie Bordelon, Pam Moore, Jeri Broshears, Terry Martin, Catherine Vaughan, Samoa Hempfling, Donna Evinger

CALL TO ORDER

Chris Jines called the meeting to order at 2:05 p.m.

Approval of minutes with corrections from September 30, 2008, motion by Catherine Vaughan, seconded by Julie Bordelon.

Samoa Hempfling reported for Economic Benefits Committee. Explained the Indiana schools discounted tuition policy. Faculty Senate is to propose new tuition benefit for spring semester.

Pam Moore reported for Employee Relations. Food drive was successful. Committee has started discussion on USI Giving Tree, i.e. eligibility, locations for trees, etc. November 11 is the next meeting.

No nominating committee report.

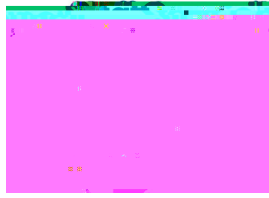
Web Committee report by Sheree Seib. Agendas and meeting minutes are now available.

Old Business

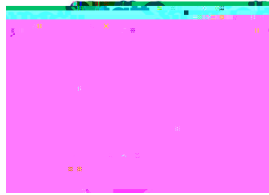
Storage space on campus...\$90 a month for on campus space too much for us to pay. Pam suggested each department should have a tree in storage and its location put in Employee Relations binder where each tree is located. Terry to ask Social Work Department where to put this year's tree.

New Business

Need committee to meet to revise the by-laws. Add web committee, discuss terms, additional number of members. Send email to outreach and let staff and supervisors know of the importance of Staff Council, encourage support from administrative staff. Chris suggested nominating committee to write draft and be responsible for sending the email letter. Forward to Donna first for her input.



Gloria Miller donated 100's of daylily bulbs for ou



Approved Minutes
November 25, 2008

Present: Chris Jines, Teresa Schmitt, Michelle Herrmann, Charlene Kaufman, Frank Nagy, Sheree Seib, Jacki Spainhour, Cynthia York, Julie Bordelon, Pam Moore, Terry Martin, Catherine Vaughan, Samoa Hempfling, Donna Evinger, Kim Shelton, Dave O'Grady, Mary Killian, Angie Goebel

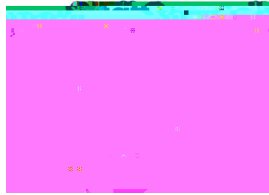
CALL TO ORDER

Chris Jines called the meeting to order at 2:05 p.m.

Approval of minutes from October 28, 2008; motion by Dave O'Grady, seconded by Julie Bordelon.

Dave O'Grady reported for Economic Benefits Committee. Called for a vote from the council on which matters to present at the budget hearings. The majority voted the top three items to ask were: Pay raise; 4% plus 1% merit increase, Disability, short term, Tobacco, free campus

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Chris asked for clarification on who is composing email to supervisors regarding the importance of attendance at Staff Council meetings. It was decided Chris will collaborate with Donna and a joint email will be sent to supervisors as part of the nominating process.

Board of Trustees meeting attendance: Chris called Janel Allen, assistant to president, and discussed the benefit of a Staff Council member present to bring an awareness of Staff Council. Chris will attend the March 5, 2009 meeting. There is also a meeting on January 8th in Indianapolis.

New Business

Retirees and free continuing education classes were discussed. Each continuing education class is unique in that each class has different components and costs. Persons should be referred to Extended Services for details on each class. Retiree gets same discount as employee.

USI Employees have a 15% discount at High Point Child Care

Pam contacted the ETFCU regarding an ATM on campus. She spoke to Joyce Swope and Mike Whipple who related to her the reason we no longer have one on campus was due to lack of usage, but they are open to the suggestion of putting one back on campus.

Discussion/Announcements

Jacki asked for a follow up on the question regarding Staff Council's "Family Nite w/Eagles". It was decided Employee Relations Committee has too much to pursue this year.

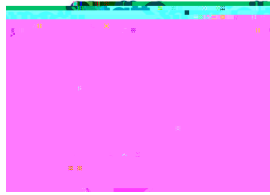
We need clarification on USI snow day closure pay policy.

We are pleased the 75% fee waiver for dependents and spouses was approved.

Meeting adjourned at 3:10 on motion by Dave O'Grady, seconded by Kim Shelton.

Respectfully submitted,

Charlene Kaufman, Secretary



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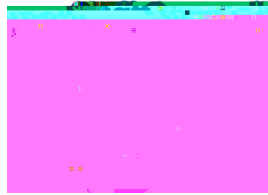
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Approved Minutes
February 24, 2009

Present: Chris Jines, Charlene Kaufman, Frank Nagy, Sheree Seib, Becky Ball, Jacki Spainhour, Cynthia York, Pam Moore, Julie Bordelon, Terry Martin, Catherine Vaughan, Donna Evinger, Kim Shelton, Angie Goebel, Jeri Broshears, Michelle Herrmann, Samoa Hempfling, and Brian Brown.

CALL TO ORDER

Chris Jines called the meeting to order at 2:05 p.m.

Approval of February 3, 2009 minutes with corrections, motion by Julie Bordelon, seconded by Cynthia York.

Economic Benefits Committee

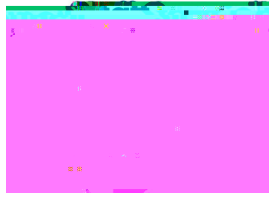
Samoa Hempfling reported the committee will review the compression study on support staff salaries starting in July. They will need to research the structure of job classifications. Still pursuing initiatives; sick time pool and smoke-free campus.

Employee Relations

Pam Moore reported date for USI Employee picnic will be May 20, 2009 with a Hawaiian luau theme. Menu will be pulled pork, bar-b-q chicken, fresh veggies, potato salad, baked beans, and ice cream. The cost will be \$3.75 per person, no increase from last year. Location is in front of the PAC and if inclement weather, Carter Hall. A request for donations of "Hawaii" type decorations was made.

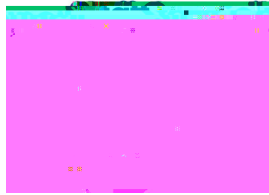
Nominating Committee

Angie Goebel reported e-mail was sent requesting nominations, had received nine at time of meeting. We need eight for council representation next year. Chris asked Donna to send email to the supervisors/administrators to request support for staff council. Chris suggested sending an additional reminder for nominations before closing the nomination process.



Web Committee

Sheree Seib reported the budget presentation has been posted on our web site. She will post



Council archive. Sheree suggested a link to our website. Vote was taken to approve. Vote yes. The officers will meet to decide what to keep.

Discussion/Announcements

Timelines for committees need to be in each Staff Council binder as well as what projects they are responsible for, when, etc.

Chairperson needs to continue with Support Staff Employee Recognition award, but we need to rethink the voting information for the reward. How do we choose? How do we recognize those who were nominated? Becky suggested email should be sent to nominee to acknowledge the nomination. It was decided to discuss process at next meeting.

The budget hearing presentation on February 23rd went well.

Meeting adjourned at 3:15 on motion by Becky Ball and seconded by Sheree Seib.

Respectfully submitted,

Charlene Kaufman, Secretary



Approved Minutes
March 31, 2009

Present: Chris Jines, Charlene Kaufman, Frank Nagy, Sheree Seib, Becky Ball, Jacki Spainhour, Cynthia York, Pam Moore, Julie Bordelon, Terry Martin, Catherine Vaughan, Donna Evinger, Angie Goebel, Jeri Broshears, Michelle Herrmann, Samoa Hempfling, Mary Killian, David O'Grady, and Brian Brown.

CALL TO ORDER

Chris Jines called the meeting to order at 2:05 p.m.

Approval of February 24, 2009 minutes with corrections, motion by Dave O'Grady, seconded by Sheree Seib.

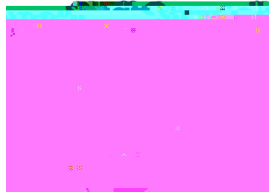
Economic Benefits Committee

Cynthia York reported the committee will work with Faculty Senate for a smoke-free campus. The committee will continue to research the compression study on staff salaries.

Employee Relations

Pam Moore reported she will meet with Amanda Yingling from Special Events to firm up picnic details. Mary Killian informed us of the new agreement with Pepsi and Coke. No free product will be available. The cost of the soft drinks will be \$33.50 per product canister plus \$24.15 per Co2 canister. Total \$373.95 to \$407.45.

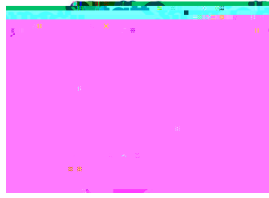
Nominating Committee



Old Business

Donna Evinger reported on her meeting with an employee who presented the idea of a cash payment to those who waived the health insurance plan. The employee saw it as a matter of equity, since the total compensation was not the same for an employee with health and another without health. Donna pointed out that other benefits (like tuition fee waiver) can also have great benefit to some who use them, but no benefit to others. She also noted that the cost of giving a meaningful payment could be very high and, if no funding increase was available from the state, the funding would need to come from other benefits and could make employees' cost for health insurance higher. Several Staff Council members stated that they viewed benefits as different from salary, that many benefits were available although not used by all, and that they did not think that the majority of members would support such an approach.

The selection process and ideas to acknowledge the nominees for the Recognition Award was



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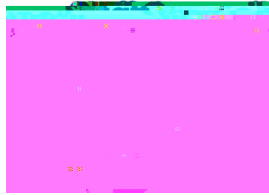
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Approved Minutes
May 26 2009

Present: Chris Jines, Michelle Herrmann, Terry Martin, Becky Ball, Sheree Seib, Mary Killian, Pam Moore, Cynthia York, Angie Goebel, Frank Nagy, Catherine Vaughn, Jeri Broshears, Kim Shelton, Jacki Spainhour, Julie Bordelon, Samoa Hempfling, David O'Grady, and Donna Evinger.

CALL TO ORDER

Chris Jines called the meeting to order at 2:00 p.m.

Approval of April 28, 2009 minutes with corrections, motion by Becky Ball, seconded by Dave O'Grady. Motion Passed.

Economic Benefits Committee

Dave O'Grady reported looking back at past items that were brought up before and that were not pursued. Examples were the payout for sick leave and going back to the forty hour work week. It was discussed that staff members should be polled first to see if the forty hour work week was something that everyone was in favor of. Also discussed was what the increased budget dollars would be.

Becky Ball asked to see if more money could be allotted for the Staff Council picnic and that it could be a line item on the next budget presentation.

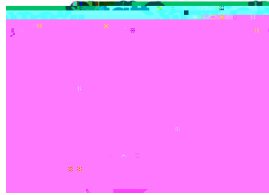
Employee Relations

Employee picnic was a huge success. Staff Council received lots of compliments. Problems with the soft drink machine were discussed and what changes could be made for the next year. A special "Thank You" to Mark Rozewski for covering the cost of the leis for the picnic.

Nominating Committee

Angie reported there were 198 ballots returned; 5 ballots disqualified. New Staff Council members are: Terry Alvey, Mary Ann Bernard, Donna Dippel, Kathi Goen, Samoa Hempfling, Shannon Hoehn, Kim Jost, Charlene Kaufman, Melissa Miller, Debbie Whiteside, Cynthia York.

Alternates: Lori Van Hook, Debbie Banks, Julie D'Mellow



Chris Jines e-mailed Ed Scharf about having the voting for next year as an online type of vote. Sheree Seib reported that the Faculty Senate At Large members use Institutional Research for their voting and that should be something we can look into.

Web Committee

No report

Old Business

By-Laws were sent to Cindy Brinker on 5-26-09.

Adopt-A-Spot plants were given by “Keep Evansville Beautiful” and planted by Chris Jines. The spot is located between the Orr Building and the Administration Building.

New Business

Search Committee for the Academic Affairs Provost met and hopes to get going next fall.

Discussion/Announcements

Staff Council Retreat will be held on July 28th in ED 3104-3105 from 9:00AM–4:00PM. Kim Shelton is working on the ice breaker. Mark Rozewski will be able to attend; Dr. Bennett cannot and Chris has not heard from Cindy Brinker as of meeting time. A tour of the new addition to the Recreation Fitness Center will be available. The lunch menu was discussed and boxed lunches of ham, roast beef and turkey on bread, chips, fruit and cookies, and a drink for \$6.50 ea was decided on. If anyone wants to bring other types of snacks, they can. Outgoing Staff Council members were requested to bring their red binders for the new members.

Chad Tew wants the Staff Council to support his proposal to the Faculty Senate to have an office that has an “ombuds”. This means to designate one person that anyone can go to in an informal setting with problems and concerns. All information would be kept confidential and the individual with the concern would remain anonymous. Julie Bordelon stated that this was discussed in the past with many concerns. Chris asked for everyone to e-mail her with the pros and cons on the subject and she will get back with Mr. Tew with our decision.

Meeting adjourned with motion by Becky Ball and seconded by Dave O’Grady.

Respectfully submitted,

Michelle Herrmann, Vice Chair



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